

6:00 p.m., CLOSED SESSION
7:00 p.m., REGULAR SESSION

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT
1301 E. Orangethorpe Avenue
Placentia, CA

Agenda
Regular Meeting
Board of Education

6:00 p.m., Tuesday, September 12, 2017
District Educational Center
1301 E. Orangethorpe Avenue
Placentia, CA 92870

A Regular Meeting of the Board of Education of the Placentia-Yorba Linda Unified School District, called by Mrs. Karin Freeman, President, in accordance with Government Code Sections 54950, et. seq., and Education Code Sections 35140, et seq., is to be held at 6:00 p.m., Tuesday, September 12, 2017 at the District Educational Center, 1301 E. Orangethorpe Avenue, Placentia.

Call to Order _____ Time: _____

All documents related to the open session agenda which are provided to all or a majority of the members of the Board of Education are available for public inspection 72 hours prior to the regularly-scheduled Board meeting by contacting the Superintendent's Office at the above-referenced address.

CLOSED SESSION

Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Code Sections 3549.1, 54956.8, 54956.95, 54957, and 54957.6 at _____ p.m.

	Page(s)
1. Public Employment per Personnel Report	67-97
2. Public Employment Appointment	
3. Public Employment Discipline/Dismissal/Release	
4. Conference with labor negotiators Dr. Greg Plutko, Superintendent; Kevin Lee, Assistant Superintendent, Human Resources; David Giordano, Assistant Superintendent, Business Services	
• CSEA	
• APLE	
5. Claims	
• General Liability Claim No. 1968891JS	
• Workers' Compensation Claim No. 15011750	
• Conference with Legal Counsel – Pending Litigation (one case) re: CVRA	

REGULAR SESSION

Reconvene to Regular Session at _____ p.m.

PLEDGE OF ALLEGIANCE – Eric Padget

ROLL CALL

Members Present	_____
Members Absent	_____
Late Arrivals	_____
Early Departures	_____

APPROVAL OF AGENDA

Approve the September 12, 2017 Board of Education agenda as recommended by the Superintendent.

Action _____	Motion _____
Ayes _____ Noes _____	Second _____

PUBLIC COMMENT ANNOUNCEMENT

Those audience members wishing to address the Board during the Public Comment segment of the agenda are reminded to fill out a public comment form and turn it in prior to the Board holding Public Comment. The Board’s bylaws do not allow forms to be submitted once the presiding officer has called for Public Comment. Forms are available at the staff desk. A maximum of thirty (30) minutes is set aside for public comment at each meeting; speakers are allowed a maximum of five minutes to address the Board in English and/or in their primary language on any item(s) within the Board’s jurisdiction. When translation is requested, up to five additional minutes will be provided for English translation.

Persons with a disability who require a disability-related modification or accommodation, including auxiliary aids, in order to participate in a meeting, and persons who need translation assistance or services, may request such modification, accommodation, or services from the PYLUSD District Office at (714) 985-8400 or by fax at (714) 993-4875. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements.

SEAT STUDENT BOARD REPRESENTATIVE (General Functions)

PUBLIC HEARING

A Public Hearing will be held regarding the composition of trustee areas prior to drawing draft maps of the proposed trustee areas. This Public Hearing relates to the District’s transition from an at-large election process to a by-trustee area process for members of the District’s Board of Education.

Public Hearing Declared Open: _____ p.m. Closed: _____ p.m.

A Public Hearing will be held relative to the certification of assurance for Fiscal Year 2017 – 2018 regarding the availability of students’ textbooks and instructional materials.

Public Hearing Declared Open: _____ p.m. Closed: _____ p.m.

MINUTES

It is the recommendation of the Superintendent of Schools that the Board of Education approve the minutes of the Regular Meeting of August 15, 2017.

Action _____
Ayes _____ Noes _____

Motion _____
Second _____

PUBLIC COMMENT – An opportunity for the public to provide input to the Board of Education. Those wishing to speak about a specific agenda item may do so during the Public Comment segment or when the item is being considered by indicating such on the Request for Public Comment form. If you choose to speak when an item is before the Board, your name will be called prior to Board consideration. An item not on the agenda must be addressed during the Public Comment segment of the agenda.

STUDENT BOARD REPORT – An opportunity for the student board representative to provide a report of activities and events occurring at the district’s high schools.

SUPERINTENDENT’S REPORT – An opportunity for the Superintendent to share matters of special interest or importance which are not on the Board agenda and/or special presentations of district programs or activities.

STAFF PRESENTATIONS

- Unaudited Actuals Report – Each year the District is required to prepare an Unaudited Actuals Financial Report by September 15th for submission to the Orange County Department of Education that represents the financial position of the District. Assistant Superintendent David Giordano will be presenting information related to this item for fiscal year 2016-17.
- Solar for Schools Program Presentation - Mr. Paul Juarez and Mr. Ken Wang will provide an update on the Solar for Schools Program with Anaheim Public Utilities (APU)

CONSENT CALENDAR

Actions proposed for Consent Calendar (block vote) items are consistent with approved practices of the district and are deemed routine in nature. Since trustees receive Board agenda backup information in advance of scheduled meetings, they are prepared to vote with knowledge on the block vote items.

Consent Calendar items are voted on at one time, although any such item can be considered separately at a Board member’s request, in which event it will be acted upon subsequent to action on the Consent Calendar. The purchase order master list, warrant registers, and contracts considered at this meeting are available to the Board under separate cover.

CONSENT CALENDAR (Continued)

1. Approve/ratify purchase orders in the following amounts: **(2017-18)** – General Fund (01), \$3,816,701.74; Child Development Fund (12), \$29,829.28; Cafeteria Fund (13), \$578,802.84; Deferred Maintenance Fund (14), \$201,302.00; Capital Facilities Fund (25), \$175,152.84; Schools Facilities Fund/Prop 47, Fund (39), \$82,635.10; Special Reserve – Cap Outlay Fund (40), \$41,082.85; Insurance Workers' Comp., Fund (68), \$584.03; Insurance and Property Loss Fund (70), \$8,609.23; Community Facilities Distr. #1 Fund (91), \$44,819.18. 1
2. Approve warrant listings in the following amounts: Warrant Registers #788101 through 802801 and #597813 through 598213; current year expenditures (July 30, 2017 through August 26, 2017), \$6,630,465.53; total prior year expenditures, \$956,003.44 (2016-2017); and payroll registers 1A, \$973,742.76 and 1B, \$2,506,220.63. 2
3. Accept as complete the project(s) listed and authorize filing Notice(s) of Completion. 5
4. Declare the property surplus, approve disposal of the items by public auction, and dispose of any items not acceptable for auction by the most economical means. 7
5. Designate textbooks as obsolete and approve disposal. 8
6. Approve/ratify the Consultant Services Agreement(s) – Maintenance and Facilities – as listed in accordance with Board Policy No. 4124, Retention of Consultants. 9
7. Ratify the Contactor Agreement for Services with Bay Alarm Company for Fire Sprinkler Inspection Services at various sites, contract period June 1, 2017 through June 30, 2018, Contract #1718-02. 11
8. Approve an increase in the authorized amount for Unit Bid No. 218-02, Painting Services, effective September 13, 2017 through May 22, 2018. 12
9. Approve the removal of two pine trees by West Coast Arborists at Valencia High School. 13
10. Approve the Agreement with School Services of California, Inc. from October 1, 2017 through September 30, 2018. 14
11. Adopt Resolution No. 6 identifying the actual appropriations limit for 2016-17 and establishing estimated appropriations limit for 2017-18. 15
12. Authorize the use of Fontana Unified School District Bid No. 16/17-1473 for the distribution of frozen, refrigerated, processed commodities and dry food products effective September 13, 2017 through June 30, 2018. 18
13. Approve the award of RFP 2018-01 year 1 of 3 with Goldstar Foods for the procurement of Fresh Bread Products for the period of September 13, 2017 through June 30, 2018. 19
14. Approve the contract with Wellness Workdays for Dietetic Internship Training, effective September 13, 2017 through June 30, 2018. 20
15. Approve the lease agreement for the meal tray heat sealer machine and supplies with Oliver Packaging, effective September 13, 2017 through June 30, 2018. 21

CONSENT CALENDAR (Continued)

16. Approve the agreement with General Auction Company to conduct public auctions on an as needed basis from September 13, 2017 through June 30, 2018. 22
17. Approve the agreement with Tycoon Materials for the removal and processing of District electronic waste from September 13, 2017 through June 30, 2018. 23
18. Authorize the use of DGS/NASPO Contract No 7-15-70-27 and all supplements, for the purchase and warranty of hardware and software, installation, maintenance, lease, and training for Xerox brand products, on an as needed basis, to be utilized from September 13, 2017 through December 31, 2019. 24
19. Ratify Joint Powers Agreement with Orange County Department of Education for courier service from July 1, 2017 through June 30, 2018. 25
20. Approve Consultant Services Agreement with Cooperative Strategies, LLC to provide a Use of Facilities Fee Study to the District. 26
21. Approve the purchase of a video controller system from NewTek TriCaster for the Performing Arts Center. 27
22. Approve/ratify Independent Contractor Agreements – Educational Services – as listed in accordance with Board Policy No. 4124, Retention of Consultants. 28
23. Approve authority to settle special education settlement agreement in the amount of \$1,250 for student #1614. 31
24. Ratify the Memorandum of Understanding between Santa Ana Unified School District and the Placentia-Yorba Linda Unified School District for the period beginning July 1, 2017, and ending June 30, 2018, for the provision of educational services to special education students who reside in other districts. 32
25. Ratify the revised Memorandum of Understanding between Centralia School District and the Placentia-Yorba Linda Unified School District for the period beginning July 1, 2017, and ending June 30, 2018, for the provision of educational services to special education students who reside in other districts. 33
26. Approve the revised Memorandum of Understanding between the Orange County Superintendent of Schools and the Placentia-Yorba Linda Unified School District for the period beginning July 1, 2017, and ending June 30, 2018, for the provision of educational services to students with disabilities. 34
27. Approve Certification of Provision of Standards-Aligned Instructional Materials K – 12 ensuring that the Placentia-Yorba Linda Unified School District complies with the requirements specified in the Education Code and the California Code of Regulations. 35
28. Adopt Resolution No. 7 and certify that the Placentia-Yorba Linda Unified School District has complied with Education Code Sections 60252, 60119, and 60605 regarding textbooks and instructional materials. 36
29. Approve Agreement with the Dreams for Schools Appjam+ Program for the Placentia-Yorba Linda Unified School District Middle Schools. 41

CONSENT CALENDAR (Continued)

- 30. Approve the 2017 – 2018 California State University, Fullerton Federal Work Study (FWS) Employment Contract for Advancement Via Individual Determination (AVID) Tutors. 42
- 31. Approve the revised Consulting Agreement with R. Houtzer and Associates, Inc. dba Club Z! In-Home Tutoring Services for the period of September 13, 2017 – June 30, 2018. 43
- 32. Approve revised agreement with Caldwell Physical Therapy from August 15, 2017, through June 21, 2018. 44
- 33. Approve the license fee renewal between Read180 Universal (Program 4 English Language Arts/English Language Development After-School Education and Safety (ASES) Transition Plan) and the Placentia-Yorba Linda Unified School District. 45
- 34. Approve school-sponsored field trips as listed in accordance with Board Policy No. 6153, School-Sponsored Trips. 46
- 35. Approve the agreement between the City of Placentia and the Placentia-Yorba Linda Unified School District for the provision of a School Resource Officer, effective September 13, 2017 through June 30, 2019. 65
- 36. Approve Independent Contractor Agreements – Human Resources – as listed in accordance with Board Policy No 4124, Retention of Consultants. 66
- 37. Approve Classified Human Resources Report. 67
- 38. Approve Certificated Human Resources Report. 78

Approve the above listed recommendations.

Action _____
Ayes _____ Noes _____

Motion _____
Second _____

GENERAL FUNCTIONS

- 1. Appoint Kiara Espericueta as the student board representative for the first semester of the 2017-2018 school year. 98

Action _____
Ayes _____ Noes _____

Motion _____
Second _____

- 2. Adopt Board Policy 5141.52, *Suicide Prevention*, second reading. 99

Action _____
Ayes _____ Noes _____

Motion _____
Second _____

GENERAL FUNCTIONS (Continued)

- 3. Revise Board Policy 3432, *Debt Management and Continuing Disclosure*, first reading. 102

Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

- 4. Revise Board Policy 4112.8/4212.8, *Nepotism*, first reading. 110

Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

BUSINESS AND FINANCIAL

- 1. Approve the June 30, 2017 fund balances and unaudited actuals as reflected in the SACS Financial Report. 113

Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

- 2. Approve license agreement with Anaheim Public Utilities for the Solar for Schools Program. 115

Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

HUMAN RESOURCES

- 1. Adopt Resolution No. 8 to designate the week of October 8-14, 2017 as Week of the School Administrator. 116

Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

- 2. Approve Amendment No. 1 to the employment contract for Dr. Greg Plutko as Superintendent of Schools, through June 30, 2021. 119

Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

- 3. Accept the initial Sunshine Proposal from CSEA, Chapter 293 and initiate the collective classified bargaining process for the 2017-18 school year. 120

Action _____ Motion _____
 Ayes _____ Noes _____ Second _____

HUMAN RESOURCES (Continued)

- 4. Accept the initial Sunshine Proposal from the District and initiate the collective classified bargaining process for the 2017-2018 school year. 122

Action _____
 Ayes _____ Noes _____

Motion _____
 Second _____

COMMUNICATIONS AND BOARD REPORT

- 1. Communications: Documents addressed to Board members which relate to the district or public education and are submitted as official communications to the district.
- 2. Board Report: Board member discussion relative to conferences, workshops, meetings, school visitations and activities, and adjunct assignments, etc.

Any other topics will be discussed at the agenda item(s).

ADJOURN TO CLOSED SESSION

Time: _____

RECONVENE TO OPEN SESSION

Time: _____

REPORT OUT OF CLOSED SESSION

GENERAL FUNCTIONS

- Adopt Resolution No. 9, Resolution Establishing Criteria for Developing Trustee Area Boundaries. 124

Action _____
 Ayes _____ Noes _____

Motion _____
 Second _____

ADJOURNMENT

NEXT SCHEDULED MEETING

October 10, 2017